

**Minutes of the 90th meeting of the Board of Governors of the KSRTC
Sree Chitra Thirunal College of Engineering (Thiruvananthapuram) Society
held at 11.15 AM on 19.10.2023 in the Chamber of the Hon'ble Minister
for Transport**

Members Present

- 1. Adv. Antony Raju**
Hon'ble Minister for Transport
Government of Kerala
- 2. Sri.Ajayan C**
Additional Secretary
Higher Education Department
Government of Kerala
- 3. Dr.Rajasree.M.S**
Director of Technical Education
Directorate of Technical Education
Padmavilasam Road, Fort
Thiruvananthapuram 695 023
- 4. Sri.P.S.Pramoj Shankar IOFS**
CMD i/c, KSRTC
- 5. Sri.Shaji.A**
Financial Advisor & Chief Accounts Officer
KSRTC
- 6. Dr. R. Sasikumar**
Board Member - Educationalist
- 7. Sri.S.B.Asokan**
Board Member - Educationalist
- 8. Dr.C.Sathish Kumar**
Principal

Agenda Item No. 90-01/2023: Confirmation of the minutes of the 89th meeting of the Board of Governors held on 30/05/2023

Approved.

Agenda Item No. 90-02/2023: Action taken on the decision of 89th meeting of Board of Governors held on 30/05/2023

Approved. The Board took the following decisions while discussing the Action Taken Report.

1. *In decision No.89-05c/2023, the Board decided to sent a letter to Institute of Public Auditors of India (an agency run by retired auditors) to discuss about all the issues regarding Income Tax penalty, GST etc.*
2. *In decision No.89-11/2023, the Board authorized the Principal to examine whether implementation of 7th AICTE pay scale is a mandatory requirement to apply for NBA Accreditation/AICTE affiliation.*
3. *In decision No.89-12/2023, the Board entrusted the Principal to take necessary steps to commence an industry oriented inter disciplinary M.Tech. Course instead of M.Tech. Course in Machine Design.*
4. *In decision No.89-16/2023, the Board discussed the matter of staff members deputed for Ph.D under QIP not acquiring the Ph.D degree many years after the deputation period. The Board expressed displeasure in the matter and directed the Principal to issue notice to recover the amount as per the bond conditions.*
5. *In decision No.89-30/2023, the board decided to request KSRTC to start bus service in the route specified by the College subject to the condition that the College should ensure minimum 40 passengers from SCTCE.*

Agenda Item No.90-03/2023: Report of the Principal

The Board is pleased to note the increased percentage of B.Tech. first year admission during 2023 - 2024. The Board noted that the graduation ceremony was conducted for the first time in the history of the College and expressed extreme pleasure and congratulated the Principal and entire team of staff members for successfully conducting the glorious event.

The Board noted the results of various semesters and overall position at the University level. Members of the Board opined that the present position (14) needs to be improved. The Board noted with pleasure that excellent result in B.Tech.Computer Science & Engineering, Mechanical (Automobile) Engineering and Artificial Intelligence & Machine Learning branches in eighth semester examinations. The Board also noted the low pass percentage in Mechanical Engineering, Mechanical (Automobile) Engineering, Electronics & Communication Engineering and Artificial Intelligence & Machine Learning branches in lower semesters.

Principal assured that earnest efforts like remedial classes will be organized to improve the pass percentage. Principal also assured the Board that the overall position of SCTCE will be brought to less than 10 with these efforts.

The Board appreciated the team of SCTCE for the successful conduct of “training and awareness programme to Ambulance drivers and School bus drivers on Road safety” and appreciated the efforts of the coordinators Dr.Arun.M and Dr.Sreejith. B J.

The Board directed the Principal to give more thrust to increase the sports facilities of the College.

Agenda Item No.90-04/2023 : **Appointment of Dr. C.Sathish Kumar as the Principal of SCTCE on contract basis – Ratification**

Ratified.

Agenda Item No.90-05/2023 : **Starting of new course in UG & PG**

The Board discussed and decided to grant permission to commence new M.Tech. Degree course in Automotive Electronics w.e.f. 2024-25 by cancelling M.Tech. Course in Signal Processing. The Board also accorded sanction to start an additional batch of Computer Science & Engineering branch with an intake of 60 students w.e.f. 2024-25.

The Board entrusted the Principal to take necessary steps to commence an industry oriented inter disciplinary M.Tech. Course instead of M.Tech. Course in Machine Design. Financial viability of the newly proposed courses need to be ascertained and analysed before finalizing the courses

Agenda Item No. 90-06/2023: Refund of fees to students issued TC after the date specified by the AICTE

A. *The Board discussed and decided not to refund the amount till a further clarification / order is issued in the matter.*

B. *The Board also decided not to refund the amount paid by the candidates who cancelled the admission after getting allotment in spot admission.*

Agenda Item No. 90-07/2023: Extension of the contract period of staff members - Request

The Board discussed and decided to extend the contract period of following four staff members for one more year on the same terms and conditions of previous contract, after giving a break of minimum one day.

Sl. No	Name and Designation	Consolidated monthly salary	Date of expiry of contract
1	Sri.Joshy R.S, Workshop Supdt. (Mechanical)	Rs.33,000/-	11.01.2024
2	Sri.N.K Pratheep Kumar, Civil Engineer	Rs.30,000/-	09.01.2024
3	Smt.Priyanka S, Librarian Gr.II	Rs.18,000/-	06.12.2023
4	Sri.Prasanth V.T Instructor Grade I	Rs.22,500/-	10.01.2024

Agenda Item No. 90-08/2023: Requirement of laboratory staff in Mechanical Engg. Department and Biotechnology & Biochemical Engg. Department – Request

The Board discussed and decided to fill the post of Tradesman in Mechanical Engineering Department and Instructor Grade II in Biotechnology & Biochemical Engineering Department on daily wages basis by inviting fresh application. The Board also decided to furnish proposal to Government to create one post of Instructor Grade II in Biotechnology & Biochemical Engineering with qualification as follows:

B.Tech./B.Sc. in Biotechnology by regular study from a recognized University with first class

Agenda Item No. 90-09/2023: **Appointment of Assistant Professor in Mathematics on regular basis - Draft notification**

The Board discussed and decided to approve draft notification for the post of Assistant Professor (Mathematics) on regular basis and fixing the upper age limit as 50 years as per Government order. The Board also decided to constitute the selection committee for the regular appointment of Assistant Professor (Mathematics) as mentioned in the 7th UGC pay revision order.

Agenda Item No. 90-10/2023: **Dr.Boby Philip, Associate Professor in Electrical Engineering - Deputation to KTU - Request for NOC**

The Board discussed and decided to grant deputation to Dr.Boby Philip, Associate Professor in Electrical Engineering for joining the post of Joint Director in KTU for a period of one year. The Board also decided to appoint one faculty member in Electrical Engineering on contract - daily wage basis.

Agenda Item No. 90-11/2023: **Sri.Ajayakumar V.R, First Grade Instructor, Department of Mechanical Engineering for doing Part time Ph.D - Request for NOC**

The Board discussed and decided to issue NOC to Sri.Ajayakumar.V.R, I Grade Instructor in Mechanical Engineering for doing part time Ph.D at Noorul Islam University/Anna University on the condition that he should avail eligible leave for course work/contact programme and his workload should be shared using other staff members when he avails eligible leave.

Agenda Item No. 90-12/2023: **Smt.Kutty Malu V.K, Assistant Professor, Department of Computer Science & Engineering – Request for extension of LWA**

The Board decided to grant permission to Smt.Kutty Malu V K, Assistant Professor in Computer Science & Engineering for availing LWA for the period from 18/01/2024 to 31/03/2025 for doing Ph.D at IIT, Palakkad.

Agenda Item No. 90-13/2023: **Smt.Asha.S, Assistant Professor, Electronics & Communication Engineering - Representation to be placed before the BoG**

The Board discussed the matter in detail and decided to persist with the earlier decision and directed the Principal to proceed further with disciplinary action against Smt.Asha.S.

Agenda Item No. 90-14/2023: M/s.TDLCS - Construction of 2nd & 3rd floor above Central Library - Extension of period - Execution of agreement - Penalty

A. Even though a number of reminders through letter and email were given to M/.TDLCS, they were not responding for the completion of the work. This was brought to the notice of the Board and the Board decided to issue a last and final warning notice to M/s.TDLCS with a time limit for completion of the work of one week, failing which the balance work will be assessed and re-tendered as per the risk and cost of M/s.TDLCS.

B.The Board noticed that the the rate of fine fixed in the tender document was not brought before the attention of the Board of Governors in the 89th meeting. The Board discussed the matter in detail after noticing the serious laxity in the part of M/s.TDLCS in the conduct of work and decided to review the earlier decision No.89-20(b)/2023 and decided to fix the rate of fine as per tender document i.e., 0.1% of the total contract value for every week upto a maximum of 10% of the total contract value.

Agenda Item No. 90-15/2023: Staff members working on daily wage basis - Break of service

The Board discussed and decided to invite fresh application for the three posts of Office Attendants and fill the posts on daily wage basis. The Board also decided not to fill the post of Driver cum Office Attendant as two of our buses are not operating now.

Agenda Item No. 90-16/2023: Appointment to various posts on temporary basis – Request for ratification

A. Ratified.

B. The Board proposed to meet the expenditure towards the salary of three P.T.Sweepers from PTA fund.

Agenda Item No. 90-17/2023: W.P(C) No.21276 of 2023 (H) filed by Sri.Jickson G.H, former Assistant Professor on adhoc basis and filing of contempt of court - For information and ratification

Rafified. Chairman expressed displeasure and directed to depute SCTCE officers, who are well-versed in legal matters.


Agenda Item No. 90-18/2023: Permission to install one 120 KW of electric bus charger unit utilizing the space capacity of Transformer available at this college – Request – Permitted – For ratification

Ratified.

Agenda Item No. 90-19/2023: Order dated 30/07/2023 of the Deputy Labour Commissioner, Thiruvananthapuram in G.C.No.373/22, filed by Dr.Jaya J B, Associate Professor in Mathematics (Retired) - filing of appeal before the Regional Joint Labour Commissioner, Kollam - for information and ratification

Ratified. The Board also decided to assign one staff member for following up the cases filed against SCTCE. This staff member shall communicate with the standing counsel and if needed shall appear in court.

The meeting came to a close at 12.45 PM


Adv. Antony Raju, Chairman, Board of Governors